

International Fuel Tax Association, Inc.  
Law Enforcement Committee

**Meeting Minutes**

**December 8, 2015**

**Attendance:** Andrew Markle (ON); Dave Bales (KS); Barbara Arkwright (VA); Rob Chapple (SK); Joe Hatcher (MD); Michael Klingenberg (WI)

**Board Representatives:** Stuart Zion (CO)

**IFTA Representatives:** Tammy Trinker; Debbie Miese

**Regrets:** Eric Belford (MT); William Haynes (NH); Frank Hernandez (NV); Chuck Ulm (MD) Board Representative

**Call to order**

Called to order the monthly meeting of the Law Enforcement Committee at 14:04 (EST).

**Agenda issues**

1. Confirmed note taker-Barbara Arkwright
2. Dave Bales chaired the meeting call
3. LEC minutes from meeting November 10, 2015 approved. Motion made by Andrew Markle , second by Joe Hatcher
4. Tammy will be on the calls from now on and she and the Liaison Board members are available for assistance.
5. Membership Terms: SE Region Vacancy and Canadian Region due to Dave Couprie (MB) term expired October. There has been interested expressed from Alabama State Patrol. Tammy will put in another request for the SE vacancy. **Forward to January.**
6. Stuart will follow up with the Board on suggestions and feedback to the Best Practices Guide and LEC Brochure. **Forward to January.**
7. Workshop 2015 Critique Questionnaire/Survey was sent out. 2016 Workshop will be September 27-29, 2016, Tampa. Some comments included more LE topics and it is critical that Auditors, the Industry and

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LE work toward the same goal. Consider any additional suggestions for the Workshop. **Forward to January.**

8. The Minute Taker Rotation Schedule was reviewed, completed and forwarded by Dave and Rob. Andrew stressed the importance of making the calls and about notifying the LEC members if you are unable.
9. Rob updated and emailed the new contact list for the M&M Blitz. The final version of the M&M Blitz letter once approved will be sent to the IFTA jurisdictions including the contact list. LEC members are encouraged to make contact with their jurisdictions.
10. The IFTA App is currently only available for Android phones. If there is a jurisdictional need for an App for Apple phones contact IFTA. There is also the possibility of IFTA sending the App to jurisdictions rather than using Google Play to download.
11. Electronic Credentials Subcommittee: No update for December.  
**Forward to January.**
12. 2016 Workshop Presentation Topics: Additional topic discussed for the Workshop include: Cigarette Trafficking, Safety Issues-being aware of one's surroundings, CVSA-Level Inspections. Any Suggested songs from Charles Mills Award can be sent to Mike. Dave is going to look into a contact in Tampa to assist during the ceremony. LEC 101, Andrew will share with the LEC. Each committee will be doing a webinar that will be accessible through IFTA, Inc. **Forward to January.**
13. M&M Blitz Form Update: Frank emailed the updated form for review. IFTA plans to send the invitation letter out the first business day of January. A reminder that there are no specific days in March or May to hold the event and no specific number of days.
14. Closed Session: Available but open sessions are encouraged for full participation of attendees.
15. LEC members are encouraged to begin promoting the M&M Blitz with their assigned jurisdictions.

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**New business**

- a) No new business was discussed.

Meeting adjourned 15:00 hours

Next meeting scheduled for January 12, 2015 at 1400 EST.